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**AUSTRALIAN CONSULATE GENERAL OSAKA**

**Postal Application - Australian Passport Renewal Checklist  
 2024 - 2025**

**Adult Passport Renewal (Single page renewal form) – Postal mail application**

*(Holding a current or expired passport for [eligible applicants](#))*

<a href="#">Single page renewal form</a>	(When you print out the application forms, please print single-sided, using the fit-to-page setting to ensure the whole page prints correctly)
2 <a href="#">Australian Passport photos</a> – <b>NO PHOTO BOOTH PHOTOS</b>	(Full name written on back of 1 photo, signature/endorsement not required)
Copy of your most recent Australian passport – <b>Please do not send the actual passport, just a photocopy</b>	
Copy of a photo ID to confirm your address (Front and back) (Japanese Residence Card / Driver’s Licence / My Number Card) – <b>Please do not send the actual ID card, just a photocopy</b>	
Credit card authorisation form (attached)	

If you have checked all of the above, please see here for [how to lodge a postal application for Adult Passport Renewals](#).

**Child Passport Renewal (Full application form) – Postal mail application**

*(Children who have previously held an Australian passport and are aged up to and including 15 years old)*

<a href="#">Application form</a>	(When you print out the application forms, please print single-sided, using the fit-to-page setting to ensure the whole page prints correctly. Blank application forms can also be obtained by contacting your nearest <a href="#">Australian Mission</a> )
<a href="#">Guarantor</a>	(Australian citizen <b>or</b> foreign citizen currently employed in approved occupation)
Complete <a href="#">parental consent</a> page by both parents (or original court order for <a href="#">exemption</a> ) (Signatures must be witnessed by <a href="#">eligible witnesses</a> . Page 4 of application form)	
2 <a href="#">Australian Passport photos</a> – <b>NO PHOTO BOOTH PHOTOS</b>	(Endorsed and signed by the Guarantor on the back of 1 photo)
Copy of applicant’s most recent Australian Passport – <b>Please do not send the actual passport, just a photocopy</b>	
Copies of <b>BOTH</b> parent’s passport (Australian or Foreign) – <b>Please do not send the actual passport, just a photocopy</b>	
Copies of <b>BOTH</b> parent’s photo ID with address (Front and back) (Japanese Residence Card / Driver’s Licence / My Number Card) – <b>Please do not send the actual ID card, just a photocopy</b>	
Credit card authorisation form (attached)	

If you have checked all of the above, please see here for [how to lodge a postal application for Child Passport Renewals](#).

# 郵送による申請—オーストラリアパスポート更新チェックリスト 2024 - 2025

## 大人用パスポート更新（1 ページ更新用紙） — 郵送による申請

(有効期限内パスポート、または有効期限が切れた直近のオーストラリアパスポートを所持([条件あり](#)))

<a href="#">1 ページ更新用紙</a> (申請用紙は片面、フィットページ設定で印刷)
<a href="#">オーストラリアパスポート用写真</a> 2 枚 — <b>写真機で撮った写真はお使いできません</b> (1 枚の裏にフルネーム書き込み・署名不要)
直近のオーストラリアパスポートのコピー (原本不要)
住所が確認できる写真付き身分証明書のコピー (原本不要) (在留カード / 運転免許証 / マイナンバーカード)
クレジットカード利用承諾書 (添付)

上記の書類がすべて揃いましたら、郵送によるオーストラリア大人用パスポート更新の申請方法を[こちらからご確認ください](#)。

## 子供用パスポート更新（5 ページ申請用紙） — 郵送による申請

(オーストラリアパスポートを所持したことがある 16 歳以下の方 — 16 歳と 17 歳の申請者は**対象外**)

<a href="#">申請用紙</a> (申請用紙は片面、フィットページ設定で印刷。用紙は <a href="#">最寄りのオーストラリア公館</a> からも入手可能)
<a href="#">Guarantor</a> : 身元確認のできる方 (オーストラリア国籍の方又はその他の国籍で特定された職業の方)
子供の <a href="#">両親の同意</a> 署名 (申請用紙の 4 ページ目) (豪裁判書類の原本がある場合など <a href="#">免除</a> 検討可能) (両親の署名には <a href="#">Witness</a> による立ち会いが必要)
<a href="#">オーストラリアパスポート用写真</a> 2 枚 — <b>写真機で撮った写真はお使いできません</b> (1 枚の裏面に指定された一文と Guarantor の署名が必要)
直近のオーストラリアパスポートのコピー (原本不要)
両親 <b>両方</b> のパスポートのコピー (オーストラリア・他国) (原本不要)
両親 <b>両方</b> の住所が確認できる写真付き身分証明書のコピー (原本不要) (在留カード / 運転免許証 / マイナンバーカード)
クレジットカード利用承諾書 (添付)

### Postal Address:

Australian Consulate General Osaka  
Consular Section  
16F Twin21 MID Tower  
2-1-61 Shiromi, Chuo-ku  
Osaka 540-6116

### 宛先:

〒540-6116  
大阪府中央区城見 2 - 1 - 6 1  
ツイン 2 1 MID タワー 1 6 階  
在大阪オーストラリア総領事館  
領事部宛



**AUSTRALIAN CONSULATE GENERAL OSAKA**

**APPROVAL TO CHARGE CREDIT CARD FOR PASSPORT SERVICES  
2024 - 2025**

**Our fees increase in line with the consumer price index on 1 January each year.**

Mark items to charge	<input type="checkbox"/> 10 Year Passport (for <a href="#">eligible applicants</a> aged 18 and over). AUD \$576.00 if your application is received on or before 30 December 2024 <b>(to allow time for processing within 2024)</b> AUD \$596.00 if your application is received on or after 31 December 2024 <b>(as it will be processed in 2025)</b>  <input type="checkbox"/> 5 Year Passport (for aged 15 and under). AUD \$288.00 if your application is received on or before 30 December 2024 <b>(to allow time for processing within 2024)</b> AUD \$298.00 if your application is received on or after 31 December 2024 <b>(as it will be processed in 2025)</b>  <i>* Fee will be charged in Japanese currency</i> <i>*Exchange rate is revised on the first working day of each month, and you will be charged at the rate on the day of receipt. Fee: <a href="https://japan.embassy.gov.au/kyo/Fees.html">https://japan.embassy.gov.au/kyo/Fees.html</a></i>		
Name	I, _____, (WRITE NAME ABOVE)  authorise the Australian Consulate General Osaka to charge my credit card for the item marked above. All fees are charged in Japanese Yen (JPY). I understand the fees increase in line with the Australian consumer price index (CPI) on 1 January each year. I understand that if the passport renewal documents are <u>received by the Australian Consulate General Osaka on or after 31 December 2024</u> , I will be charged 2025 fees even if the application was posted in 2024.  I understand the passport renewal process can take at least 6 weeks. Current processing times can be confirmed on the <a href="#">Australian Passport Office's website</a> (noting the processing time displayed does not include international postage times from Australia).		
Signature		Date	

**CREDIT CARD DETAILS**

Type of card	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> American Express
Card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Name on card			
Expiry date		CVV	